

**MACQUARIE UNIVERSITY
DEPARTMENT OF EARTH & PLANETARY SCIENCES**

AGREED HONOURS PROGRAM

Surname:

Given Names:

Address:

Post Code:

Telephone: Business Hours

After hours:

Fax:

E-mail:

Next of Kin (Person to be contacted in the event of an accident, problem, etc):

Address and contact number(s) of Next of Kin:

Degree (BA Hons, BSc Hons):

Status (Full or part-time)

Starting Date:

Proposed finishing date:

Supervisor(s):

Area (eg. Indicate if combined with other disciplines):

Field of interest:

THESIS OR DISSERTATION

Are you undertaking a thesis (16 cp)

or a dissertation (8 cp)

(Tick one.)

Provisional thesis or dissertation title:

COURSEWORK

Note: If you are undertaking a 16 cp thesis, coursework should total 8cp; if you are undertaking an 8 cp dissertation, coursework should total 16 cp.

Unit No.	Unit Title	Semester/year	Credit Points
1.			
2.			
3.			
4.			

You are required to do three things related to the thesis or dissertation:

- (1) Submit **three (3) lightly bound copies** of your thesis or dissertation to the Head of Department **by 4.00 pm on the Wednesday of the last week of classes** in the semester in which you finish. That time can only be varied if Undergraduate Studies Committee has varied the length of your candidature or special and serious circumstances have arisen and the Head of Department has granted an extension.

Refer to the *Honours WEB* page for details as to length and other requirements.

- (2) Take part in a small-scale, informal **workshop** to discuss your research topic, including concepts and methods, in **week 6 to week 8** of your candidature (or slightly later for part-time candidates). The Supervisor will organise this, ensuring that appropriate people are invited to participate. Submit a mid-Honours review form.
- (3) Present a more formal, but non-assessable, **seminar** to discuss your research topic, including concepts and methods, and receive constructive criticism before final writing begins. This should be **about 6 weeks prior to the date of submission** (12 weeks prior to that date for part-time students), and should be arranged through your supervisor in consultation with the Honours Convenor, and advertised through the Department.

We, the undersigned, agree that we have read and acknowledged all of the above, including the program components on the previous page.

We also acknowledge that the necessary equipment and essential fieldwork support is available for this program to be successfully completed, as far as can be reasonably foreseen, and that the extent of the Department's responsibilities in these matters has been agreed.

Candidate

Signature

Date

Head of Department

Signature

Date

Supervisor

Signature

Date

Honours Convenor

Signature

Date

AFTER THIS FORM HAS BEEN COMPLETED AND SIGNED, PLEASE RETURN TO THE HONOURS CONVENOR.